

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION  
MINUTES OF THE MEETING**

**DATE:** June 10, 2019

**TIME:** 4:30 p.m.

**PLACE:** City Council Chambers

**PRESENT:** John Coppens, Carolyn A. Teeter, Tony Violi, Pat Hahn

**NOT PRESENT:** Michael P. Faulkner, David Straughn

**ALSO PRESENT:** Phil Blasko, Yvonne Teeter, Robert C. Beutter, Esq., Steven Gleissner, Clare Kopec,  
Drew Roop, Brittnei Gendron, Andi Lemna, Jake Crawford

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Board President, John Coppens, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was led by Carolyn Teeter. Mr. Coppens called for a motion to approve the minutes of the May 28<sup>th</sup> Park Board meeting. Mrs. Teeter moved to approve the minutes as presented. Mr. Hahn seconded the motion. The motion carried unanimously.

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**OLD BUSINESS:**

None at this time.

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**NEW BUSINESS:**

Brittnei Gendron, Special Events & Activities Director, presented a request for approval of the Farmer's Market T-Shirt fee. Mr. Violi moved to approve the request and Mr. Hahn seconded it. The motion carried unanimously.

Brittnei Gendron, Special Events & Activities Director, presented a request for approval of the Independence Day Celebration wrist band fee. Mrs. Teeter moved to approve the request and Mr. Violi seconded it. The motion carried unanimously.

Brittnei Gendron, Special Events & Activities Director, presented a request for approval of the Independence Day Celebration wrist band and zip line fee. Mr. Violi moved to approve the request and Mrs. Teeter seconded it. The motion carried unanimously.

Andrew Roop, Director of Golf Operations, presented a request for approval of the waiver of greens fees for the St. Joseph County Women's Golf Association. Mrs. Teeter moved to approve the request and Mr. Violi seconded it. The motion carried unanimously.

Andrew Roop, Director of Golf Operations, presented a request for approval of rental space at Eberhart for IUSB's men and women golf teams. Mr. Hahn moved to approve the request and Mr. Violi seconded it. The motion carried unanimously.

Ms. Teeter requested the Board approve for payment the following claim docket(s):

<u>Docket #</u>	<u>Amount</u>
2019-230	\$1,636.77
2019-243	\$75,474.01
2019-244	\$4,800.00

Mrs. Teeter moved to approve the claims as presented and Mr. Violi seconded it. The motion carried unanimously.

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**DIRECTOR'S REPORTS:**

Steven Gleissner, Director of Recreation and Facilities, reported to the Board the spring soccer season started on April 27<sup>th</sup> with 219 participants registered. An increase of more than double 2018's numbers.

Clare Kopec, Community Center Director, shared with the Board, building rentals continue to be strong throughout March, April and May.

Phil Blasko reported to the Board on behalf of George Fowler attendance has been good, despite the relentless spring.

Drew Roop, Director of Golf Operations, shared with the Board the course opened for the season on March 19<sup>th</sup>, and got off to a promising start.

Brittni Gendron, Director of Special Events and Activities, the Farmer's Market has had three official markets, and has been well received by the community.

Andi Lemna, Director of Aquatics/Ice Rink, shared with the Board this quarter has been filled with large and small renovations around the facility.

Jake Crawford, Landscape/Urban Forestry Director, shared with the Board spring is filled with mulching and flower planting in the parks.

Full Division Reports are on file.

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**CENTRAL SERVICES' REPORT:**

None at this time.

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**POLICE DEPARTMENT REPORT:**

None at this time.

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**SUPERINTENDENT REPORT:**

Phil Blasko shared with the Board the ribbon cutting for Mary Gibbard was a huge success.

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**OPEN FORUM:**

Mr. Coppens called for additional questions and/or comments from those in attendance. There were none.

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**ADJOURNMENT:**

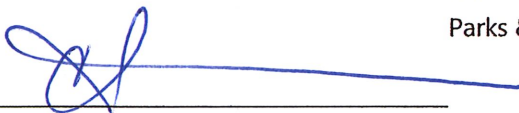
As there were no further questions or comments to be made, a motion for adjournment was made by Mrs. Teeter and seconded by Mr. Hahn. The motion carried unanimously. The meeting was adjourned at 5:30 p.m.

Submitted for Approval to the Board



Yvonne Teeter, Office Coordinator  
Parks & Recreation Department

Approved:

  
Carolyn A. Teeter, Board Secretary